



## **2007 - 2013 ACTION NOTE**

<b>Reference Number</b>	<b>009/08</b>
<b>Date Issued:</b>	<b>15 October 2008</b>
<b>Destroy by date:</b>	<b>31 December 2010</b>

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### **REGIONAL ESF FRAMEWORKS 2007-2010 – ANNUAL REVIEW**

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## **WHO**

Regional Managing Authority teams, London Development Agency (LDA) EPMU and the Government of Gibraltar.

## **WHAT**

This action note sets out the action that should be taken to confirm that no adjustments are needed to regional ESF frameworks in 2008, or if necessary to make adjustments to regional ESF frameworks, by 31 December 2008.

## **CLEARED**

Ken Lambert, Head of Managing Authority  
Robin Beveridge, North East Regional Skills Partnership  
Steve Arnott, GOYH  
Alex Conway, LDA EPMU

# BACKGROUND

1. Regional ESF frameworks show how ESF can add value to existing regional strategies and plans, within the context of the national priorities and targets in the England and Gibraltar ESF Operational Programme. The frameworks provide the basis, alongside the Operational Programme, for Co-financing Organisations to develop their detailed delivery plans.
2. The first round of frameworks were developed during 2007 and covered ESF allocations for 2007-2010. Regional Skills Partnerships (RSPs) and the Mayor of London played a leading role in developing the frameworks for their regions, and RSP boards and the London Skills and Employment Board (LSEB) formally agreed the frameworks. The Government of Gibraltar led the development of the Gibraltar ESF framework.
3. The central Managing Authority issued guidance on developing ESF frameworks in 2007. This guidance was included in Programme Monitoring Committee (PMC) paper MC/04-07 on regional ESF frameworks. The central Managing Authority undertook to review this guidance annually and to consult the PMC on any changes that were considered necessary. The central Managing Authority has reviewed the guidance and has decided that no changes are necessary in 2008.
4. Action Note 06/07-13 on Revised Funding Allocations for 2007-2013 stated that there was no requirement to amend regional ESF frameworks to take account of additional funds as a result of revaluation.
5. The central Managing Authority will develop guidance on regional ESF frameworks for 2011-2013 in the light of policy developments and the recommendations from the evaluation of regional ESF frameworks which will be undertaken during 2009.

# ACTION

6. It was envisaged that the frameworks would be reviewed annually and updated where necessary to ensure their continued relevance. If they have not already done so, Regional Managing Authority teams, the LDA EPMU and the Government of Gibraltar should review their ESF frameworks to check whether any adjustments are needed in 2008. Regional Managing Authority teams may wish to consult RSP managers and/or an appropriate sub-group of the regional committee or RSP/LSEB (or successor body) depending on regional arrangements.
7. At this stage of the programme, it is unlikely that adjustments to regional ESF frameworks will be necessary. The review should therefore be “light touch” and it would not be appropriate to contract it out to consultants.
8. In the event that there are proposals to adjust a regional ESF framework, these should be discussed with the regional lead in the central Managing Authority.
9. Where adjustments are necessary, the regional Managing Authority team, LDA EPMU or Government of Gibraltar should formally consult its regional committee on the proposed adjustments, either at a meeting or by written procedure. The committee should be informed of the rationale for any adjustments. The RSP/LSEB (or successor body) should also be informed of any adjustments. Any major changes should be

approved by the RSP board/LSEB.

10. Where regional ESF frameworks are amended, the regional Managing Authority, LDA EMPU or Government of Gibraltar should send the amended version to the central Managing Authority, along with the relevant papers, letters or minutes for the regional committee and RSP/LSEB (or successor body).

11. Where no adjustments are necessary, the regional Managing Authority, LDA EPMU or Government of Gibraltar should inform its regional committee that a review was undertaken and confirmed that no adjustments were necessary, in the next regional progress report to the committee. This report should be copied to the central Managing Authority for its records.

12. Action to review, and if necessary amend, regional ESF frameworks, should be completed by 31 December 2008.

## CONTACT

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