



**European Union**  
**European Social Fund**  
Investing in jobs and skills

## **2007 2013 ACTION NOTE**

<b>Reference Number</b>	<b>04/08</b>
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### **Payment Forecasting 2007-13**

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## **WHO**

European Secretariat, GO Finance Managers

## **WHAT**

This note gives guidance on the forecasting action needed by Government Offices (GOs)

## **CLEARED**

Steve Arnott, Head of Certification Authority, ESFD

## **BACKGROUND**

European Social Fund Regulations 1083/2006 (Article 76(3)) and 1828/2006 (Article 40) requires member states to forecast how much they will ask the Commission to pay them in the current and following year.

The Department for Business Enterprise & Regulatory Reform (BERR) co-ordinates the forecasting exercise and sends the forecasts to the European Commission (EC) for all United Kingdom Programmes.

## ACTION

GOs should provide the following information for **2007-2013 programmes only** in their region to **Claire Burrell by 18 April 2008**.

The forecasting requirements for the 2007-2013 programme are less stringent than those for the 2000-2006 programmes as set out in Action Note 2000-2006 - 155/08

Please note that we require:

Programme	Estimated ESF Expenditure (£m) between Jan 2008 and end Sept 2008	Estimated ESF Expenditure (£m) between October 2008 and end Sept 2009
	2008	2009
Region		

When preparing the estimates GOs should:

for 2008, base them on anticipated **actual** expenditure claimed by projects **between 1 January 2008 and 30 September 2008**, which will allow time for ESFD to prepare interim claims and send them to the Commission by the 31 October deadline;

for 2009, base them on anticipated **actual** expenditure claimed by projects **between 1 October 2008 and 30 September 2009**;

use in period and not cumulative values;

use sterling values which ESFD will then convert into €uro;

It is important that we provide accurate forecast assessments to enable the Commission to work within its own financial planning arrangements.

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